

MINUTES OF THE IQAC MEETING HELD ON 18/12/2020

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 18th December 2020 at 12.00 P.M. to discuss some urgent issues related to NAAC including submission of AQAR for the session 2019-2020. The meeting was chaired by Dr. Babita Choudhury, Chairperson, IQAC, R.G.Baruah College.

Members Present:

1. Dr. Babita Choudhury
2. Dr. Dipak Pathak
3. Dr. Dipankar Talukdar
4. Santosh Sarma
5. Dr. Arup Borah
6. Dr. Malabika Sarma
7. Ajit Talukdar
8. Triveni Choudhury
9. Sanjay Kr. Saikia
10. Rupam Hazarika

At the outset the Co-ordinator of the IQAC, Rupam Hazarika, welcomed all the members and briefed them about the agenda of the meeting. He also informed that due to the COVID-19 pandemic and the lockdown regular meetings of the IQAC could not be held. A few informal sittings and discussions over the virtual mode have, however, been held during the period. The members discussed at length all the items in the agenda.

AGENDA 1: Submission of AQAR

The coordinator of IQAC, Rupam Hazarika, informed the members that NAAC has extended the date of submission of AQAR till 31st May 2021 due to the situation arising out of the pandemic. He also said that due to the extended period of lockdown many activities of the college could not be carried out. Collection of reports from the departments and cells has also been delayed.

RESOLUTION 1: Annual reports of the departments and cells be collected as soon as possible, and effort should be made to submit the AQAR for the session 2019-20 within the stipulated time.

AGENDA 2: Submission of IIQA for next NAAC assessment

The coordinator informed that the due date of applying for the next NAAC cycle of accreditation is close. The members opined that the process may have to be undertaken keeping in mind the situation of COVID in the country. All agreed that many important activities could not be carried out and the preparation for NAAC visit is not satisfactory.

RESOLUTION 2: IIQA will be submitted only after adequate progress is made for NAAC visit and also depending upon the pandemic situation.

Sd/-

Dr. Babita Choudhury
Chairperson, IQAC

Sd/-

Rupam Hazarika
Coordinator, IQAC