

## **MINUTES OF THE IQAC MEETING HELD ON 17/02/2020**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 17<sup>th</sup> February 2020 at 12.00 P.M. to discuss some urgent issues related to NAAC. The meeting was chaired by Dr. Babita Choudhury, Chairperson, IQAC, R.G.Baruah College.

Members Present:

1. Dr. Babita Choudhury
2. Dr. Dipak Pathak
3. Dr. Arup Borah
4. Ajit Talukdar
5. Santosh Kr. Sarma
6. Dr. Malabika Sarma
7. Dr. Jnanjyoti Sarma
8. Sanjay Kr. Saikia
9. Triveni Choudhury
10. Rupam Hazarika

At the outset the Co-ordinator of the IQAC, Rupam Hazarika, welcomed all the members and briefed them about the agenda of the meeting. The members held deliberate discussion on the issues.

AGENDA 1: Coordinator's report on submission of AQAR

The IQAC Coordinator of R.G.Baruah College informed the members that the AQAR for the session 2018-19 was uploaded on 27<sup>th</sup> December 2019, and after responding to the review comments sent by NAAC, the final AQAR was uploaded on 17<sup>th</sup> January 2020. It was accepted by NAAC on 20<sup>th</sup> January 2020.

RESOLUTION 1: The process of submitting of the next AQAR be taken up.

## AGENDA 2: Finalization of Criterion-Wise Committees

The Coordinator suggested that for smooth and proper preparation for the next cycle of NAAC accreditation, committees should be constituted on the basis of the seven Criteria of NAAC. It was unanimously agreed by all that each committee should be headed by a faculty from outside the IQAC members.

RESOLUTION 2: The coordinators of the seven criterion based committees were decided as follows:

Criterion I: Dr. Sikha Saikia

Criterion II: Sarmistha Das

Criterion III: Dr. Mallika Kandali

Criterion IV: Khanindra Das

Criterion V: Dipak Chakraborty

Criterion VI: Dr. Bhabananda Bayan

Criterion VII: Dr. Lipika Talukdar

They be asked to take up their responsibility immediately.

Sd/-

Dr. Babita Choudhury

Chairperson, IQAC

Sd/-

Rupam Hazarika

Coordinator, IQAC

