

ACTION TAKEN REPORT OF THE MEETING HELD ON 7-9-2018

RESOLUTION	ACTION TAKEN
Resolution 1. It was resolved that a meeting with the faculty of the college will be held as soon as possible to acquaint everyone with the new accreditation framework.	Meeting with Faculty on NAAC Awareness held on 13-12-2018
Resolution 2. (a) An activity calendar of IQAC will be prepared to help in the conduct of its activities. Sanjay Kr. Saikia and Sontosh Kr. Sarma were given the responsibility of the same. (b) Dr. Shanti Thapa and Dr. Sikha Saikia were entrusted the responsibility of preparing the academic calendar for the session of 2018-19 (c) It was resolved that the IQAC will conduct its activities in a regular and timely manner and form committees and allot responsibilities as and when necessary	(a) IQAC Activity Calendar prepared (b) Academic Calendar Prepared and uploaded on college website. (c) IQAC Activities Streamlined
Resolution 3: The AQARs should be attempted to be submitted to NAAC well before the deadline of 31st December 2018, and the same should be uploaded on the institutional website	AQARs for the sessions 2015-16, 2016-17 and 2017-18 submitted to NAAC on 26-12-2018.

Sd/-

Dr. Babita Choudhury

Chairperson, IQAC

Sd/-

Rupam Hazarika

Coordinator, IQAC