

PROSPECTUS 1302

SESSION 2015-2016

(Arts & Commerce)



RADHA GOVINDA BARUAH COLLEGE
FATASIL-AMBARI - GUWAHATI-781025

PROSPECTUS

SESSION : 2015-16



RADHA GOVINDA BARUAH COLLEGE
FATASIL-AMBARI : GUWAHATI-781025

CONTENTS

Section one - Introduction	1-3
* R. G. Baruah College: A Profile	1
* Vision of the College	2
* Mission of the College	2
* Goals and objectives of the College	2
* The College Emblem	3
* The Motto of the College	3
* Contact Information	3
Section Two : Courses of Study	4-5
* Subjects Offered in Higher Secondary Arts & Commerce	4
* Subject offered in Degree Arts & Commerce	5
Section Three :	
* Admission and fee Structure	6-9
Section Four :	
* General Information	10-17
* Governing Body of R.G. Baruah College	18
Section Five :	
* Faculty and Staff Members	19-20
Section Six :	
* Teacher-in. charge/Co- ordinators	21
* Admission Schedule for the Session 2015-16	
* College Uniform Color	
* Various Committees, formed for the current academic session, 2015 16 for smooth functioning of the Administration	22-24
* Application form for Admission	25-26

Section one : Introduction

R. G. Baruah College : A Profile

Radha Govinada Baruah College is popularly known as R. G. Baruah College is a promising institution offering both Arts and Commerce courses under Gauhati University for Degree classes and Assam Higher Secondary Education Council for Higher Secondary courses. The college is located on the southern part of Guwahati city at Fatasil-Ambari on the A.K. Deb Road, which connects Bharalumukh with the National Highway 37 bypass at Garchuk, and lies at a distance of about 25 kms from the Lokpriya Gopinath Bordoloi Airport, Borjhar, and 4 kms from the Guwahati Railway Station.

The college was established in 1978 with the noble objective of spreading the light of higher education amongst the students of Kalapahar - Fatasil locality, quite a number of who belong to economically backward families. The college was named after Xingha Purusa Radha Govinda Baruah whose contribution in the fields of newspaper industry, sports organization, and cultural activities, is unparalleled in Assam. He is known as the Architect of Modern Assam. It is essentially his ideals that the College aspires to follow.

The college was brought under the deficit grants-in-aid system in the year 1990 and Arts stream was provincialised by the Govt. of Assam in 2006 and Commerce stream was provincialised in 2013. It is permanently affiliated to Gauhati University and is under the purview of section 2(F) and 12(B) of the University Grants Commission Act 1956. At present it has fourteen departments under both the Arts and Commerce streams, and also offers courses in Computer Application and Information Technology(Performing Arts) and Environmental Studies. It imparts education to more than fifteen hundred students annually.

The College is well equipped with modern infrastructural facilities and backed by an excellent and dedicated faculty to cater to the needs and aspirations of the students to meet the challenges of the present day competitive world. There exists an atmosphere of cordial relationship between the students and teachers in the College by practicing Guide –Teacher concept. Apart from academic pursuits, stress is laid on co- curricular activities and all round development of the students' personality. Special attention is paid to the students coming from backward and marginalized sections of society whose welfare was on the top of the agenda when the College was established.

The College has well equipped library, which is supervised and managed by a qualified Librarian. Photocopier machine and computer with Internet facilities are available in the College library.

R. G Baruah College has certainly grown in stature over the years and is counted as one of the premier co-educational institutions of the city. Since its establishment, the College has come a long way in meeting the emerging needs and challenges of the present day scenario.

Vision of the college :

Our vision is to disseminate quality education to our students including those who are underprivileged, so that they may realise their potential and become responsible human beings in society.

Mission of the college :

- To establish a congenial environment among the stakeholders of our institution to set a new benchmark in higher education.
- To provide better infrastructure and learning resources to the students for quality education.
- To use modern methods through modern technology to gain momentum in teaching and learning within the College campus.
- To extend relevant and effective awareness towards the local community in terms of education, health and environment in conformity with the principle upon which the institution is erected.

Goals and objectives of the college

- To promote academic excellence taking the syllabus and the curriculum into consideration.
- To produce both Arts & Commerce graduates of a higher standard to face the demands of a competitive world.
- To draw out the latest talents and abilities of the students, to inculcate in them a passion for achievement.
- To help the students develop skills of communication, of self-study, of self-analysis and to help them to realize their own potential and caliber.
- To render academic and financial assistance to socially, economically, and academically disadvantaged students.
- To guide the students to cultivate moral and social values to emerge as morally upright individuals thereby preventing erosion of values and virtues in society.
- To arouse in the students a sense of social commitment by exposing them to real life situations, particularly in the backward and rural areas and to motivate them to render meaningful community welfare service.
- To encourage the students to participate in a variety of co-curricular activities leading to physical fitness, cultural enhancement and national integration.
- To encourage innovative experiments in methods of teaching and evaluation.

- To inspire and help the faculty of the institution to acquire knowledge through research activities and active participation in seminars leading to career development.
- To promote congenial atmosphere in the college among the students and the staff.

The College Emblem



The college emblem, designed to represent the perspectives and aspirations of the college portrays the swan in flight as its central figure. The Swan, the "Vahana" of the goddess Saraswati stands as the symbol of knowledge and its flight as the spreading of knowledge. The quill in its beak signifies the respect for traditional values and the veena on its back signifies the enhancement of the aesthetic qualities. The illuminated earthen lamp in the backdrop signifies enlightenment. The rays which comprise the boundary of the emblem signify the aspiration to spread knowledge in all directions.

The Motto of the College

The motto of the college is "*Tamaso ma jyotigramoy*". (*Devanagari script*) It is an invocation to lead us to light from darkness, to knowledge from ignorance, and to a wider perspective from a myopic outlook. It is in accordance with the aim of the college which is to provide quality education to the students, thereby enabling them to meet the changing demands of higher education in society.

Contact Information

Principal: 0361- 2474424
 Website of the college: www.rgbcollge.com
 E-mail: rgbaruahcollege1978@gmail.com

Section two : Courses of Study

The College offers the following courses of study:

- Two year Higher Secondary Course in Arts and Commerce under Assam Higher Secondary Education Council.
- Three years Degree course in Semester System for Arts and Commerce under Gauhati University.

Subjects Offered in Higher Secondary (Arts) :

Compulsory Subjects:

Group A: (i) General English and (ii) MIL(Assamese/Bengali/Hindi) or Alternative English.

Elective Subjects:

Group B: (i) Economics, (ii) Political Science.

Group C: (i) Education, (ii) Advance Assamese, (iii) Advance Bengali, (iv) Advance Hindi, (v) Computer Science & Application,

Group D: (i) History, (ii) Mathematics.

Combination of Subjects:

- i. Students have to take three elective subjects from Groups B, C, and D.
- ii. They can choose both subjects from Group B, and one subject from either Group C or Group D.
- iii. One additional elective subject may be selected from Groups B,C, and D. Two final examinations will be held at the end of each academic year.

Subjects Offered in Higher Secondary (Commerce) :

Compulsory Subjects:

Group A: (i) General English and (ii) MIL (Assamese/Bengali/Hindi) or Alternative English.

Compulsory Elective Subjects:

Group B: (i) Accountancy and (ii) Business Studies

Optional Elective Subjects (any two):

Group C: (i) Economics, (ii) Commercial Mathematics & Statistics (CMS), (iii) Banking, (iv) Mathematics, (v) Computer Science & Application.

Subjects offered in Semester Course (Arts) : (As per GU Regulation)

- General English
- MIL(Assamese/Bengali/Hindi) / Alternative English.
- Elective Assamese, Elective Bengali, Elective English, Elective Hindi.
- Political Science, Mathematics, Economics, Education, History, Computer Application, Performing Arts(sattriya dance)

Points to be noted:

- In case of MIL/Alt Eng., Students with Language Major will take a subject / language other than the one in which He/She is majoring e.g. an English Major Students can opt for another language course or take another subject similarly a Hindi Major Student may take another subject or Alt English or another language.
- Students with English Major, with reference to English I & English II in the 1st and 2nd Semester(1st yr), will take an English paper different from the one taken by students of other subjects.
- A Student taking major, cannot take Computer Science and application(Vocational) as a subject.

Subjects offered in Semester Course (Commerce) :(As per GU Regulation)

General Papers	Core Papers	Specialised Paper
1 st Semester		
1.1 Business Mathematis/ Fundamentals of Insurance	1.2 Financial Accounting-1 1.3 Business Organization & Entrepreneurship Development	1.5 Cost Accounting (Accy) 1.5 Human Resource Management-1 1.5 Rural & Micro Finance (Fin)
	1.4 Indian Financial System	1.5 Introduction to E-Commerce

Note:- Change of Subjects: A student is allowed to make a change in combination of subjects, subject to availability of seats. Such change of subjects will be allowed within 30 days from the date of commencement of classes. Only one change is permissible for the particular course of study.

Note:- Meritorious and deserving candidates can opt for Major course.

Section Three

Admission and Fee Structure

Qualification for Admission

Higher Secondary (Two Years) Course in Arts/ Commerce

For admission to Higher Secondary First Year Class in Arts/ Commerce, a student has to pass the HSLC Examination from SEBA or any other equivalent examination recognized by the Assam Higher Secondary Education Council(AHSEC).

B.A./B.Com in Semester System

For admission to the First Semester B.A./B.Com. course, a student has to pass the Higher Secondary examination under AHSEC or any other equivalent examination recognized by Gauhati University.

Eligibility Fees

Students seeking admission to semester classes from a Board/Council other than AHSEC shall have to pay Eligibility fees as prescribed at the time of admission. (Please refer to fee structure portion at page 10)

Admission Procedure

- Application for admission into the college should be made in prescribed application form issued by the college office on payment of requisite fee.
- Admission to the B.A/B.Com course is held after the announcement of HS IIInd Yr (Arts/ Commerce) examination result.
- The dates of admission to various classes are notified in the local newspapers and the college notice board.
- Admission to the college is made strictly in order of merit and is governed by the college admission rules.
- All admissions made are provisional and subject to the approval of the G.U. The college is not responsible if the G.U. does not approve the admission of any student on grounds of non submission of Migration Certificate/ Eligibility fees or for furnishing wrong or false documents and statements.
- The following documents are to be produced at the time of admission.

- i. Admit card and original mark sheet of the last examination passed.
- ii. Two passport size photographs of the candidate.
- iii. Caste certificate where necessary.
- iv. Only after filling registration form and submission of the same will students get the money receipts.
- v. Gap certificate where necessary.
- vi. Proficiency Certificate for Extra-curricular Activities as applicable
- vii. Migration certificate where necessary.
- The decision of the College Authority regarding all admissions is final. The College authority reserves the right to refuse admission to any one without citing any reason.
- Selected candidates must get themselves admitted just after the interview by making the requisite payments.

Admission to any course of the college may be cancelled at any time if any information furnished by the candidate at the time of admission is found to be incorrect.

Reservation:

There is reservation for SC, ST, OBC/MOBC and Differently able students as shown below:-

SC	7%
ST (Hills)	5%
ST (Plains)	10%
OBC/MOBC	15%
Differently able(DA)	3%

The above mentioned reservation is as per the standing rules of the Government of Assam, subject to the college admission rules. No claim for caste benefit will be entertained if the attested photocopy of the caste certificate issued by the appropriate authority and countersigned by the DC/ADC/SDO/SDC concerned is not submitted along with the application.

Relaxation of norms will be considered for students excelling in extra -curricular activities such as Sports, Culture, N.C.C. and Scouts and Guides, subject to production of supporting documents issued by recognised organisations. **(Final Decision will be taken by Admission Committee).**

Note: According to the new regulation of Semester Courses (both Arts and Commerce), students will have to get themselves admitted to the next higher class irrespective of their result. (eg. even if a student has failed in the Semester I examination, he/she is allowed to get himself/ herself admitted into Semester II)

NUMBER OF SEATS AVAILABLE IN VARIOUS CLASSES

CLASS	Total Seats	General 60%	SC 7%	ST(P) 10%	ST(H) 5%	OBC 15%	Differently abled ped 3%	Extra Curricular Activity
H.S. 1st Year Arts	150	90	10	15	7	22	4	2
H.S. 1st Year Com.	150	90	10	15	7	22	4	2
Semester I Arts	250	120	14	20	10	30	6	4
Semester I Com.	300	180	21	30	15	45	9	6

Fees Structure (For Session 2015-2016)

Annual Session Fees

Session Fees	1st Semester (Arts & Com.)		HS (Arts & Com.)
	General	Major	
Admission Fee	500.00	500.00	300.00
College Exam Fee	250.00	250.00	250.00
Library Fee	200.00	200.00	200.00
Students' Union Fee	150.00	150.00	150.00
Magazine	100.00	100.00	100.00
College event	50.00	50.00	50.00
Electricity	400.00	400.00	400.00
Establishment	200.00	200.00	200.00
Building Dev Fund	500.00	500.00	500.00
Academic Activities	50.00	50.00	50.00
Extension Activities	100.00	100.00	100.00
Faculty Development	500.00	500.00	500.00
Students' Welfare Fund	100.00	100.00	100.00
Enrolment Fee	200.00	200.00	25.00
Registration	370.00	370.00	75.00
Identity Card	80.00	80.00	80.00
Tuition fee	720.00	840.00	600.00
Affiliation fee	100.00	100.00	50.00
Equipment	100.00	100.00	100.00
Staff Compensatory Fund	1500.00	1500.00	1000.00
Memorial Lecture	50.00	50.00	50.00
LIC Group Insurance Premium	15.00	15.00	15.00
TOTAL	6235.00	6355.00	4895.00

Note: Students opting for Computer Science and Application will have to pay Rs. 200.00 per month for the session.

Registration fees:

All students seeking admission to various courses must pay Registration fees as prescribed in the table above.

Eligibility fees for Semester course System :

Students seeking admission in to Semester classes after passing out from a Board other than AHSEC shall have to pay Eligibility fees as per GU Rule.

Others:

- I. Duplicate Identity Card : 40.00
 - II. Duplicate Mark sheet : 50.00
- (for H.S. 1st (Annual) Student)

If a student fails to take admission in semester (other than 1st semester) and H.S. II nd year Class for both Arts and Commerce, within the specified period notified by the authority, the concerned student will have to pay fine as decided by the authority.

Note: The rate of tuition fee may be changed subject to the changes based on revised guideline of the Education Department, Govt. of Assam.

Section Four :**General Information**

Classes for newly admitted Students of H.S. 1st year & Degree 1st Semester for both Arts & Commerce stream for the session 2015-16 will start on and from 1st August 2015

The College Class hours are from 9-30 a.m. to 4.30 p.m.

Visiting hours for the Principal

Visitors : 10 a.m. – 12 noon

Students : 1 p.m. - 3p.m.

(A) Rules and Regulations of the College**(i) College rule and disciplin**

- Emphasis is laid on discipline and character building and students are expected to maintain a high standard of discipline in and outside the college campus.
- The College Premise is a Mobile Free zone for students. Any student found using mobile inside College premises except the College Canteen will have to pay fine/punishment as decided by the authority.
- The students admitted to the college must abide by all rules and regulations prescribed by the College Authority. Violation of rules may make students liable for disciplinary action like termination of scholarship, forced transfer and even expulsion from the College.
- Pleasant and cordial atmosphere should be maintained during College hours.
- Gossiping and loitering either in the verandahs or in the class rooms are strictly prohibited when classes or examinations are going on.
- Intoxicants including panmachala, guthka, smoking and spitting in the class-rooms are strictly prohibited.
- Postering or writing on the walls or blackboards of the college is strictly prohibited.
- When there is no class, students are to develop a habit of reading newspapers, journals, magazines etc. in the reading room of the library.
- Property of the college is the property of all. Damage of any property will lead to severe punishment.
- Use of unfair means in the examination hall will be strictly dealt with and lead to

severe action and punishment.

- Regularity and punctuality in attending classes must be maintained.
- Irregularities, misbehavior, violence of any kind and disobedience towards the teachers or authority by any students are punishable.
- Violation of rules and regulations and committing of any offence which will jeopardize the interest and smooth administration of the College, will lead to severe punishment and the Principal of the College has full power to impose it. The decision of the Principal in this respect is binding and final.
- Uniform with Logo is Compulsory for all students.
- Climbing to the terrace(3rd floor) is strictly prohibited (without boundary)
- Loitering in the Verandah is strictly restricted.
- 75% Class attendance is Mandatory to appear in any final Examination to be conducted by G.U. or A.H.S.E.C.

(ii) Undertaking by the parent/ legal guardian

The parents/ legal guardian of the student will have to give an undertaking in the prescribed form at the time of submission of form for admission in the college to the effect that his/her ward, if admitted, shall attend requisite number of classes, appear in each of the examinations of the college and maintain discipline and decorum of the college. A student violating these stipulations shall be liable for punishment even leading to the extent of forced transfer/expulsion from the college.

(iii) Students' class attendance

The College takes Students' class attendance into account for the purpose of allowing students for appearing at the Semester System, academic awards, election to the students' union, and scholarships.

In every semester, each student is required to attend a minimum of 75% of the total lectures delivered in each subject to be eligible for appearing in the Council/University Examinations. Students with attendance below 75% will have to pay Non-collegiate fees.

If a student fails to attend classes for one month at a stretch from the date of commencement of classes his /her seat is liable to be forfeited.

Students who remain absent to represent college in NCC, NSS and extra curricular activities in University / State / National / International level meets and on medical grounds will have to compensate his / her loss through extra classes and sessional examination on the consent of respective teacher.

Students should in their own interest read all the notices displayed on the Notice Board from time to time and be fully aware of the information provided therein.

(v) College uniform

College Uniform is compulsory for all students. No student is permitted to wear any dress other than the college uniform in the college premises.

Uniform will be supplied by the college authority after payment of necessary fees. Just after admission, measurement of dresses of newly admitted students will be taken in a separate room specified by the authority. For Boys' colour of shoes and belt be BLACK and for Girls' shoes/slipper be BLACK

(vi) Identity card

The college authority issues an identity card at the time of admission to every student. This card is non-transferable. It contains vital information about the holder viz. name, Semester, class, roll no., combination of subject and a passport-size photograph duly attested and signed by the Principal. Every student is expected to carry the card with him/her at all times.

(vii) Teacher- Guardian meet.

The Teacher-Guardian meetings are held regularly in the College according to the convenience of the College authority.

(B) Facilities Provided in the College**(i) College Library and Reading Room**

The college has a well-organized library with a good stock of text books, reference books and other valuable books related to different subjects. A large number of Journals, Magazines & Periodicals including Newspapers are also stocked in the library. Students are issued one library card for pass course and two library cards for major courses. Renewal of the library card and reservation facilities is also available. Borrowers must return the books within fifteen days from the date of issue of the books. An overdue charge of Re 1/- per book per day, will be levied if the book is kept beyond the due date of return. A borrower will be responsible for the loss or damage of any book borrowed from the college library.

(ii) Hostel Facility

The College has a 15 Seated Boys' Hostel which is named after Binoy Bhusan Choudhury the Renowned Personality of Assam. Every room of the hostel is well equipped with all modern amenities.

(iii) Computer Laboratory

The College has a Computer Laboratory with 30 nos. of PC. Internet facility is available in the laboratory. The College authority has decided to provide orientation on basic Computer application to its students free of cost.

(v) Scholarship

(a) Scheduled Caste/Scheduled Tribe Scholarship.

(b) OBC/MOBC/Ex-Tea Garden Labour Scholarship.

The above scholarships are granted by the Government for which application forms of eligible students are forwarded to the respective authorities for consideration. After the scholarship is sanctioned, money will be deposited into individual account.

(vi) Awards

- Dr. Babita Choudhury, Principal of the college offers a cash award of Rs. 1500/ (One thousand five hundred) only to each toppers of B.A. and B.Com final examination of the college.
- Prof. Binoy Bhusan Choudhury Memorial award is given to students securing highest marks in Assamese Major in the TDC (Arts) Final Examination conducted by Gauhati University. This award is sponsored by the family members of late Prof. Binoy Bhusan Choudhury, founder-president of R.G.Baruah College.
- Prof. H.P. Katita sponsors two cash prizes to students securing 1st Class in Accountancy Major in the TDC (Com) Final examination and to the rank holder in the TDC (Com) Final examination conducted by Gauhati University among the successful candidates of the college.
- The College Authority has decided to offer a cash award of Rs 2000/- (Two thousand) from this year to the highest mark holders of the College in Degree Examination in both Arts and Commerce.

(vii) Students' travel concession

Students are entitled to get Railway travel concession on their way home from the institution and back during vacations after proper forwarding from the college authority.

(vii) Poor Students' Aid Fund

The college has created a Poor Students' Aid Fund to provide financial assistance to marginalised students. The fund is created out of the subscription of the faculty members, librarian, office staff and well wishers of the College. Students who want to avail the financial benefit of this fund should apply with proper supporting documents to the Principal.

(viii) Free Medical Camps

Free Medical Camps are organized by the college quarterly with the help of a reputed medical practitioner of the city. These camps are meant for students and staff of the College and also for the neighbourhood.

(ix) Free Admission:

Students who secured 75% or above marks in HSLC/HSSLC examinations will be admitted freely.

(C) Co-Curricular and Extra-Curricular Activities

In addition to the prescribed course of study the college encourages and motivates the students to organize and participate effectively in various co-curricular and extra-curricular activities such as games and sports, fine-arts, literary and cultural activities, debating, symposium etc from time to time.

(i) Games and sports

Facilities for games like football, volleyball, cricket, badminton, table tennis, carom, chess etc are available in the college.

(ii) N.C.C.

The College has a N.C.C. Subunit, Army Wing for both boys and girls with strength of 52 cadets. Every year 20 to 40 boys are recruited in this unit. Many of our cadets have been awarded 'B' certificate who attended camps such as C.A.T.C., N.I.C., N.I.C. special, Pre-R.D., Trekking etc. all over India. Our cadets have always participated in the Republic and Independence Day parades in Guwahati. Besides, they help in the maintenance of discipline in many festivals organized in Guwahati and also in traffic control during Durga Puja.

(iii) N.S.S.

National Service Scheme (N.S.S.) was incorporated in the year 1992-93 in R.G.Baruah College with financial aid from the Govt. of India. It is actively associated with various community services, such as: (i) social services rendered in College, (ii) social services in villages and community, (iii) organizing blood donation and blood group testing camps.

(D) Events and Occasions**(i) The College Foundation Day**

15th July, the death anniversary of late R.G. Baruah is observed as College Foundation Day every year.

(ii) College Week and Freshers' Social

The College Week is held every year in the College. Students are encouraged to participate in indoor and outdoor games, quiz, debates, singing, recitation and art and craft competitions. Students are also given incentives to participate in any event, at the District, State, Regional and National Level.

The Freshers' Social is generally held in the 1st part of August.

(iii) Prof. Binoy Bhusan Choudhury Memorial Lecture

Since 2001, the late Prof. Binoy Bhusan Choudhury Lecture has been organized annually by the Teachers' Unit of the college and family of late Choudhury jointly. Till now, many renowned persons from various fields have delivered their valuable lectures in this institution.

(iv) College also celebrates the following occasions

- 17th January - Silpi Divas
- 8th March - International womens' Day
- 25th Baishakh - Rabindra Jayanti
- 5th June - World Environment Day
- 20th June - Rabha Divas
- Tithi of Srimanta Sankar Deva before the day of His Tithi
- 8th September - International Literacy Day
- 2nd October - Gandhi Jayanti
- 17th October - Birthday of R.G.Baruah
- 1st December - World AIDS Day

(E) MAGAZINE, NEWSLETTER, WALL MAGAZINES**(i) The College Magazine**

The College Magazine is the medium for developing literary and other potentialities of the students. It publishes articles and creative write ups contributed by students and teachers in Assamese, Bengali, English and Hindi, and reviews of educational, cultural, social and sports activities of the College. The Magazine is published by a student editor under the guidance and supervision of an Editorial Board comprising teachers.

(ii) Radha Govinda Baruah College News Letter

A Newsletter is published annually by the College covering news of the various activities of the institution.

(iii) Wall magazines

<i>Surjyamukhi:</i>	Wall magazine of Assamese Department
<i>Nabankur:</i>	Wall magazine of Bengali Department
<i>Graffiti:</i>	Wall magazine of English Department
<i>Jnanam:</i>	Wall magazine of Education Department
<i>Oekonomous:</i>	Wall magazine of Economics Department
<i>Mahak:</i>	Wall magazine of Hindi Department

<i>The Ellipse:</i>	Wall magazine of Mathematics Department
<i>Pratiti:</i>	Wall magazine of Political Science Department
<i>Apora :</i>	Wall magazine of Women Studies Cell
<i>Terabyte :</i>	Wall magazine of Computer Science Department

(F) Other Information

(i) Students' Union

The R.G.Baruah College Students' Union is the general body of the students of the College. Its membership is compulsory for every student admitted to the College.

The office bearers of the Union are elected annually through the method of indirect voting on the basis of merit, regularity of attendance, sincerity, punctuality, obedience and good conduct. The contesting candidate should have experience in the field in which he/she intends to contest.

(ii) Internal Quality Assurance Cell (IQAC)

The College has an Internal Quality Assurance cell (IQAC), which came into existence in 2005. It monitors the overall quality aspects of the college. The IQAC takes incentives in conducting quality related activities, to benefit the students, teachers, stakeholders and the community as a whole. The IQAC also ensures Co-ordination and improvement in the functioning of the Institution and enhances quality in the sphere of higher education.

The College was accredited in 2004 with grade 'B'. At present the IQAC of the college is taking initiatives to reaccredit the college in the coming days. The present co-ordinate of IQAC is Ms. Triveni Choudhury, Associate Professor, Department of Economics.

(iii) Information and Career Guidance Cell

The Information and Career Guidance Cell was constituted in 2001 with the following aims and objectives:

- To provide information regarding careers, especially entrepreneurship.
- To create awareness about self employment and entrepreneurship as a career option among students.
- To provide basic information about the opportunities for self-employment and entrepreneurship and support systems available.

(iv) Guide-Teacher Cell

The College has introduced "Guide-Teacher Concept" to look after student's academic and extra-curricular activities, streamlining their potential in the right direction. According to the Concept a group of 15-20 students are assigned to a teacher to look after

their academic and other pursuits. They sit twice a month or more according to their convenience and discuss their problems and the teacher helps them for finding solutions. At the time of filling up forms for their final examinations, students have to take clearance from the Guide-Teacher Cell.

(v) Extension Education Centre

The term extension is itself explanatory. As an affiliated college, the College got some limitations to offer the extra curricular activities to its students, therefore, the college authority has started the Extension Education Centre to fulfill the extra-curricular needs of the students. The centre of the college has been successfully running various courses like several SIRD training courses, yoga training courses etc. In future more and more job oriented courses and training programmes are to be undertaken within the purview of the centre.

(vi) R.G.B.C Alumni Association

The formation of Alumni Association is a sincere effort on the part of the College to keep in touch with past students of the College. The College holds regular meetings with the past students in order to maintain a close relationship with them and also to involve them in the further development of the College.

(vii) Women Studies Cell:

The College has a women Studies Cell which is actively associated with the women related activities. The teaching and non-teaching women staff along with the girl students of the College are the members of the cell. It organises various programmes under its banner.

Governing Body of R.G. Baruah College

Dr. Hitesh Deka
Hon'ble President

Dr. (Mrs) Babita Choudhury
Principal / Secretary

Sjt. P.G. Baruah
Donor Member

Prof. P.K. Das
Member
GU Nominee

Prof. Bhaben Ch. Kalita
Member
GU Nominee

Dr. Dipak Pathak
Member
Teachers' Representative

Dr. Dipankar Talukdar
Member
Teachers' Representative

Mr. Pratul Choudhry
Guardian Member

Mr. Girindra Patowary
Guardian Member

Mrs. Minu Sarma
Guardian Member

Mr. Harekrishna Barman
Non-Teaching staff Representative

Section Five :

Faculty and Staff

Principal : Dr.(Mrs.) Babita Choudhury, MA(Edu.), Ph.D.

Vice-Principal (i/c): Dr. Jnanjyoti Sarmah, M.Sc, Ph.D.

Faculty Members

Department of Assamese

1. Dr.(Ms.) Basanti Talukdar M.A., Ph.D.
2. Dr. Dipak Pathak M.A., Ph.D. (HoD)
3. Dr. Lipika Talukdar, M.A., Ph.D.
4. Dr. Lila Kalita, M.A., Ph.D.
5. Vacant

Department of Bengali

1. Ms. Anjali Sengupta, M.A.
2. Ms. Nibedita Bhattacharya M.A.(HoD)
3. Mr. Mihir Mazumder, M.A.
4. Ms. Tapati Dutta M.A., M.Phil.

Department of Economics

1. Ms. Triveni Choudhury, M.A.
2. Mr. Bhabananda Bayan, M.A.(HoD)
3. Mr. Sanjay Kr. Saikia, M.Sc., M.Mus
4. Ms. Kabita Bhuyan, M.A., LLB, M.Phil.

Department of English

1. Ms. Bonti Senchowa, M.A.
2. Mr. Bharat Borah, M.A.(HoD)
3. Ms. Sarmistha Das, M.A.
4. Mr. Rupam Hazarika, M.A., M.Phil.
5. Ms. Pranita Kalita M.A., M.Phil., B.Ed.
6. Vacant.

Department of Education

1. Dr. Dipankar Talukdar, M.A., M.Phil., LL.B., Ph.D.(HoD)
2. Ms. Karabi Kakati, M.A., B.Ed.
3. Vacant

Department of Hindi

1. Dr.(Ms.) Shanti Thapa, M.A., Ph.D.
2. Dr. Ram Prasad Pradhan, M.A., M.Phil, Ph.D.(HoD)
3. Dr.(Ms.) Malabika Sarmah, M.A., Ph.D.
4. Ms. Kashira Jahan, M.A., M.Phil.

Department of History

1. Ms. Kakoli Chetia, M.A.(HoD)
2. Ms. Jini Rani Boro, M.A.
3. Mr. Raja Doley M.A.

Department of Political Science

1. Dr.(Ms.) Mallika Kandali, M.A., Ph.D., Dip. in Oriya Language(HoD)
2. Ms. Bidisha Bora, M.A., M.Phil.

3. Mr. Deepan Das, M.A.M.Phil.

4. Vacant

Department of Mathematics and Statistics

1. Dr. Jnanjyoti Sarmah, M.Sc.PGDCA,Ph.D.

2. Dr. Arup Kr. Borah M.Sc., E. Com., Dip. in Expt. Mgmt., Ph. D.(HoD)

3. Dr.(Mrs.) Sikha Saikia, M.Sc., B. Ed., Ph.D.

Department of Accountancy

1. Mr. H.P. Kalita, M. Com., (HoD)

2. Mr. Dipak Chakraborty, M.Com., M.Phil.

3. Mr. Samir Roy M.Com., M.Phil

Department of Finance

1. Mr. Santosh Kr. Sarma, M. Com., M.Phil. (HoD)

2. Mr. Sailendra Nath Deka, M.Com., M.Phil.

3. Vacant

Department of Management

1. Mr. Khanin Das, M. Com., M.Phil. (HoD)

2. Mr. Dipankar Basak, M.Com.

3. Mr. Kabin Sarma, M.Com.

Department of Computer Science & Application

1. Dr. Jnanjyoti Sarmah, M.Sc.PGDCA,Ph.D. (In-charge)

2. Miss Nibedita Das, MCA.

3. Mr. Jyoti Prakash Sarma, B.Sc.-IT, PGDCA

LIBRARIAN

1. Mr. Ajit Talukdar, M.L.I.Sc.

LIBRARY STAFF

1. Mr. Sailadhar Kalita, Library Asst.

2. Mr. Ganesh Goswami, Library Bearer

OFFICE STAFF

1. Mr. Harekrishna Barman, Sr. Asst.

2. Mr. Narottam Deka, Jr. Asst.

3. Mr. Naren Pathak, Jr. Asst.

4. Mr. Dulal Medhi, Jr. Asst.

5. Mrs. Dipika Bhuyan, Jr. Asst.

6. Mrs. Nibedita Medhi, Jr. Asst.

Grade IV staff

1. Mr. Umesh Chakraborty, Laboratory Bearer, Dept. of Education

2. Mr. Phani Das

3. Mr. Hemanta Kalita

4. Mr. Lakhi Kalita

5. Mr. Phukan Barman

6. Mrs. Manju Rani Barman

7. Mrs. Binu Kakati

8. Mr. Bipul Haloi

9. Mr. Kulen Haloi

Teacher-in. charge/Co-ordinators

(1) Ms. Triveni Choudhury, Co-ordinator-IQAC

(2) Ms. Bonti Senchowa, Nodel Teacher-Environmental Studies

(3) Dr. Mallika Kandali, Co-ordinator-Extention Education Cell

(4) Mr. Dipak Chakraborty, Programme Officar-NSS

(5) Ms. Kabita Bhuyan, Co-ordinator-ICGC

(6) Dr. Dipankar Talukdar, Nodel Officer-All India Survey on Higher Education

(7) Ms. Kashira Jahan, CTO-NCC

Admission Schedule for the Session 2015-2016

■ Issue of Application form	:	Just after declaration of results
■ Submiission of Forms (Last date)	:	6th June 2015
■ Date of commencement of Classes	:	1st August, 2015

College Uniform Colour

Various Committees, formed for the current academic session, 2015-16 for smooth functioning of the Administration

1. Academic Council:

Chairperson: Principal

Convenor: Vice-Principal(i/c)

- Members:
1. All Head of the Departments
 2. I.Q.A.C. Coordinator

2. Assessment Committee:

Chairperson: Dr.(Mrs.) Sikha Saikia

Convenor: H.P. Kalita

- Members:
1. Coordinator, I.Q.A.C.
 2. Dr. Arup Bora
 3. Dr. Malabika Sarma
 4. Mr. S.K. Saikia
 5. Mr. Mihir Mazumdar
 6. Mr. Santosh Sarma
 7. Mr. Rupam Hazarika
 8. Mr. Kabin Sarma

3. Students' Attendance Committee:

Convenor: Vice-Principal(i/c)

- Members:
1. Ms. Anjali Sengupta
 2. Ms. Bonti Senchowa
 3. Dr. Arup Bora
 4. Ms. Kakoli Chetia
 5. Mr. Khanin Das
 6. Mr. Raja Doley

4. Anti Ragging/ Discipline Committee:

Chairperson: Principal

Convenor: Vice Principal(i/c)

- Members:
1. Ms. Anjali Sengupta
 2. Dr.(Mrs.) Sikha Saikia
 3. Mr. Ajit Talukdar
 4. Dr. Dipak Pathak
 5. Mr. Dipak Chakraborty
 6. Dr. Dipankar Talukdar
 7. Vice President of Students' Union
 8. General Secretary of Students' Union

5. Students' Welfare Committee:

Chairperson: Principal

Convenor: Ms. Kakoli Chetia

- Members:
1. Mr. Bhabananda Bayan
 2. Dr. Dipak Pathak
 3. Mr. Sailendra Nath Deka
 4. Dr. Leela Kalita
 5. Ms. Tapati Dutta
 6. Mr. Deepan Das

6. Extension Education Cell:

Coordinator: Dr. Mallika Kandali

Convenor: Ms. Kakoli Chetia

- Members:
1. Ms. Sharmistha Das
 2. Mr. Sailendra Nath Deka
 3. Ms. Bidisha Bora
 4. Ms. Jini Rani Boro
 5. Dr. Leela Kalita
 6. Ms. Karabi Kakati
 7. Ms. Pranita Kalita
 8. Mr. Samir Roy

7. Core-Committee:

Chairperson: Principal

Convenor: Vice Principal(i/c)

Coordinator: Coordinator, I.Q.A.C.

Members: All Head of the Departments

8. Library Advisory Committee:

Chairperson: Principal

Convenor: Librarian

- Members:
1. Dr. Jnanjyoti Sarma
 2. Mr. S.K. Sarma
 3. Coordinator, I.Q.A.C.

9. Canteen Committee:

Coordinator: Dr. R.P. Pradhan

- Members:
1. Dr. Shanti Thapa
 2. Ms. Kakoli Chetia
 3. Dr. Arup Bora
 4. Dr. Dipak Pathak
 5. Ms. Nibedita Bhattacharjee
 6. Assistant General Secretary of Students' Union
 7. Girls' Common Room Secretary of Students' Union
 8. Boys' Common Room Secretary of Students' Union

10. Guide-Teachers Cell's Committee:

Coordinator: Mr. Bhabananda Bayan

- Members:
1. Dr. Shanti Thapa
 2. Ms. Anjali Sengupta
 3. Ms. Bonti Senchowa
 4. Mr. Raja Doley
 5. Coordinator, I.Q.A.C.

11. Parent-Teacher Meet Committee:

Chairperson: Principal

Coordinator: Mr. Dipak Chakraborty

- Members:
1. Dr. Malabika Sarma
 2. Ms. Sharmistha Das
 3. Mr. Narottam Deka

12. Information and Career Guidance Cell:

President: Principal

Secretary: Ms. Kabita Bhuyan

- Members:
1. Dr. Sikha Saikia
 2. Mr. Sanjay Kumar Saikia
 3. Mr. Rupam Hazarika

4. Dr. Lipika Talukdar
5. Ms. Sharmistha Das
6. Mr. Sameer Roy
7. Mr. Dipankar Basak
8. Mr. Kabin Sarma

13. Assest Recording Committee:

Chairperson: Dr. R.P. Pradhan

Convenor: Mr. Dipak Chakraborty

- Members:
1. Mr. Sailendra Nath Deka
 2. Mr. Raja Doley
 3. Mrs. Dipika Bhuyan
 4. Mr. Hemanta Kalita
 5. Mr. Kulen Haloi

14. Admission Committee:

Chairperson: Principal

Vice-Principal(i/c)

Coordinator: Ms. Bonti Senchowa

- Members:
1. Mr. Ajit Talukdar
 2. Dr. Dipak Pathak
 3. Mr. Santosh Kumar Sarma
 4. Mr. Dipak Chakraborty
 5. Dr. Lipika Talukdar
 6. Mr. Raja Doley
 7. Dr. Leela Kalita
 8. Ms. Kashira Jahan
 9. Mr. Narottam Deka
 10. Mrs. Dipika Bhuyan
 11. Mrs. Nibedita Medhi
 12. Mr. Jyoti Prakash Sarma
 13. Ms. Jogamaya Das

15. Publicity Committee:

Chairperson: Principal

- Members:
1. Mr. H.P. Kalita
 2. Mr. Ajit Talukdar
 3. Dr. Mallika Kandali
 4. Mr. Mihir Mazumdar
 5. Mr. Sailendra Nath Deka
 6. Mr. Deepan Das

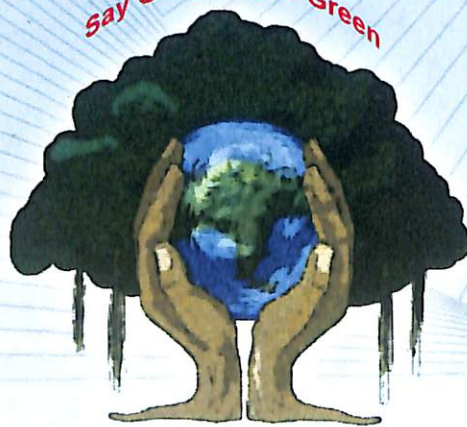
16. Routine Committee:

Convenor: Vice Principal(i/c)

Coordinator: Dr. Shanti Thapa

- Members:
1. Dr. Dipak Pathak
 2. Mr. Khanin Das
 3. Mr. Rupam Hazarika
 4. Dr. Dipankar Talukdar

Say Green Save Green



Rs. 200/-

Prepared by Prospectus Committee and Published by Principal
of R.G.Baruah College, Fatasil-Ambari, Guwahati-781025
Phone No. 0361-2490604 (O), Fax No.-2474424, E-mail :rgbaruahcollege1978@gmail.com
www.rgbcollege.com
and printed at ANNIE Printers, Fatasil,Ambari, Guwahati-25
Phone-98640-22635 (M) email:rooptirtha@gmail.com