



R G BARUAH COLLEGE

Guwahati, Assam

Academic Audit Report

ACADEMIC AUDIT REPORT 2022

of

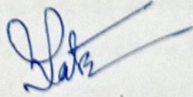
R.G. Baruah College
Fatasil Ambari, Guwahati-781025, Assam

Conducted by

Gauhati University
Gopinath Bardoloi Nagar, Guwahati-781 014, Assam

Vide GU Memo No. GU/Acad/2021/7392-7438 dated 03.03.2021




Principal,
R. G. Baruah College
Guwahati-781025

R.G. Baruah College Academic Audit Report 2022

It is to certify that the Academic Audit of the **R.G. Baruah College** was conducted on 23rd May, 2023 by the team constituted by Honourable Vice Chancellor, Gauhati University with the following members:

Prof. Partha Pratim Baruah, Gauhati University
Prof. Dhruvajyoti Saharia, Gauhati University

Audit Outcome:

Percentage acquired : 74 %
Grade accorded : B

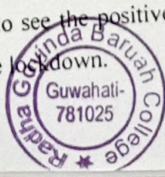
About the College:

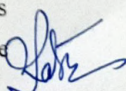
R.G. Baruah College is located in the southern part of Guwahati City under Kamrup Metro district of Assam. It is one of the pioneer higher educational institutions within the city which renders academic services to cater the underprivileged students, most of whom were first generation learners of south Guwahati area in particular.

The college was established as an Arts College on 15th July, 1978 with a clear vision and mission to promote quality education in the surrounding rural areas of the southern part of Guwahati and to impart leadership and academic temperament within the students. The College has both Arts and Commerce streams. Being an affiliated College under the Gauhati University, presently the college is imparting education to around 550 students per year in 14 subjects in UG Honours/Major/general programmes. The college is preparing for 3rd cycle of NAAC assessment for which preparation is going on. The present teacher student ratio is around 1: 22 for BA and 1:72 B Com undergraduate programmes which is little higher than that of the standard particularly in Commerce stream.

Observations and Remarks:

During the visit of the Academic Team, the Principal, Vice Principal and the IQAC Coordinator of R.G. Baruah College apprised the team on various academic aspects of the College and facilitate the team to visit all departments, centres, cells and facilities. The members had department wise detailed interactions on points necessary for a healthy teaching-learning environment. The Committee's focal points for these interactions were guided by the matrices that will be assessed by NAAC, which the College authority is contemplating to invite shortly. Overall, the Committee is happy to see the positive developments in the College even in the pandemic situation and consequent countrywide lockdown.




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With extremely limited resources and spaces, all Departments were nicely organized and functional. Out of a total of 40 faculty members excluding Principal and Librarian, 17 are with Ph. D. degree which is about 43 percent out of the permanent members. A total of 13 teachers are with M.Phil. degree in the concerned subject. A few others are pursuing for Ph D which shows the academic interest of the teachers of the college.

It is noted with concern that a few Departments are running with very limited faculty members that need to be strengthened considering the students' enrolment in recent years. It is hoped that the appointments in these Departments shall be made as soon as possible.

The College has the provision of recording data on the Class register, student's progression and alumni in each department which the committee feels a good academic practice. The Records submitted by almost all the departments for the verification of the Committee are duly noted. The record-keeping in majority of the departments are seen to be systematic. Department of Finance and Department of Management are lagging behind in collating some of the data.

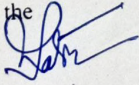
The Committee has noticed that only a few faculty members have publications in reputed Scopus/SCI journals/ UGC CARE listed journals. But it is a matter of concern that the majority of the members' publications are not in high-quality journals or books. The committee advises not to waste time and energy for the sake of number of publication, instead the faculty members should try for better publication in standard journals. Though potentiality exists, research enthusiasm seems to be missing among the senior faculty members; hence, the Committee recommends submitting research proposals by the faculty members to various funding insitutions and also to start a few in house research initiatives. A Research Advisory Committee with incorporation of members from Universities and other colleges may be constituted for the purpose. .

The College conducted a good number of initiatives on faculty development in teaching-learning programmes and the teachers and other stack holders seem to be benefited by taking part in such programmes. The Committee is happy to see the students' progression of almost all departments though drop out burden is still unanswered to the college.

It is very satisfying to notice that almost 80 per cent of the faculty members are trained with application of ICT tools, specifically in the use of the internet in teaching-learning. A few faculty members are actively engaged in the preparation of e-contents. These contents are disseminated among the students, which are very helpful for the students. The Committee wishes to upgrade those teaching materials regularly and put in use for the benefit of learners. The college authority may take initiatives to institute a biennial teacher award to encourage the teachers.

The College campus is having sound internet connectivity with a dedicated leased line which helps the




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students and teachers interacting and collating study materials. It is a worthy step taken by the College authority. The college has one well-equipped Computer lab with dedicated browsing points for teachers and students. But augmentation is required to cater the entire student community. The college is trying to generate some resources by offering a few self-financing courses and an initiative is seen to be taken for introducing a few Vocational Education programmes and some add on courses.

The College Library is sound enough to cater the need of the students and teachers. There are altogether 118427 books and 14 subscribed journals. The library is yet to be fully automated; the committee therefore suggests expediting the process on priority basis. The students-support and counselling for "how to use the college library" must be a regular practice for the college library.

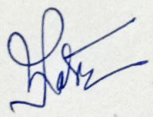
The faculty with active encouragement from the IQAC prepared the Lesson Plans for each of the courses. The committee has appreciated the coordination that exists between administration and the faculty members.

The College with the initiatives of the different Departments and IQAC Cell organized several programmes in last couple of years, which is commendable. The College Canteen is good. The College should augment the facilities meant for students' welfare particularly in the stadium, girls' and boys' common rooms, hostels etc. The committee is also suggested to creat dedicated Day Care Centre for the wards of the faculty members and well-laid sports facilities. The activities of NSS and NCC cadets are excellent majority whom are either B or C certificate holders.

The team prefers to appreciate the Departments for their community services and well documentation of the records. The Committee suggests strengthening the departmental alumni participation in the academic activities.

The decentralization and participation in the institutional governance was reflected in the Governing body's activities and the activities/participation of the teaching faculty and administrative staffs of the college through management system and empowered committees. The college has perspective development plan. The College strictly follows the rules and guidelines as set by Govt. of Assam and Gauhati University. Financial management is overall monitored by the College Governing bodies and the Principal being the potent executive officer, manage and maintain the campus with the collective help of teachers, staffs and students. Internal quality assurance cell is sound and supportive to students and teachers. Admission policy is standard and student support system is noticeable. The office is cooperative and dedicated towards the cause of the college. But a little moderation will be required for the office staffs who though understand their duties, but unable to support the management.



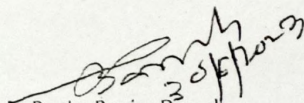

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Specific Suggestions:

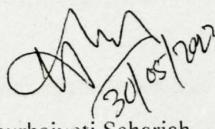
The committee feels it as a duty to offer certain suggestions for the improvement of the academic atmosphere of the college. However, these are not stand-alone activities; rather they would be a part of continuous efforts of the faculty members and administration of the college in their relentless pursuit towards achieving the highest academic standard.

- Lesson plans may be prepared based on the PO-CO matrix for all programmes.
- More Student-friendly wellness programmes incorporating Yoga etc. along with regular courses may be started.
- It is suggested to maintain students' progression records along with their performances which could be displayed in each Department to encourage the budding students stepping into the college.
- Efforts may be initiated on an urgent basis eradication of drop outs in general courses (and in some of the major subjects).
- A database on slow learners may be kept ready so that more and more remedial classes/doubt clearing sessions/one-to-one contact counseling may be arranged at a time mutually convenient for faculty and such struggling students with the initiative of administration.
- Departments may be awarded based on performances. A teacher award may also be instituted.
- Research works should be promoted among the faculty and they may be encouraged to publish in reputed Journals only. To create a more conducive publication atmosphere in the college, best researcher award may be instituted for the faculty members. Constitution of one Research Advisory Committee is suggested.
- Faculty members may be encouraged to publish text and reference books only through peer review mechanism.
- If budget permits every faculty should be allotted a PC with a dedicated LAN connection.
- Teachers may be encouraged to take part in more quality improvement programmes offered by reputed institutions even in offline mode without disrupting the regular academic activities.
- Students' Satisfaction Survey should be conducted regularly preferably after completion of each Semester so that the issues if any of the previous Semesters could be traced and resolved.
- Though the College has tremendous potential as a whole, full dedication is expected from each and every faculty member to bring laurel to the College.

Signature of the Team Member(s)

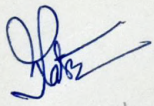

Partha Pratim Baruah

Gauhati University


Dhurbajyoti Sahariah

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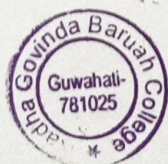
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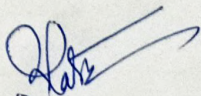
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Observations:

- o R.G. Baruah College is located in the southern part of Guwahati City under Kamrup Metro district of Assam and renders academic services to cater the underprivileged students, most of whom were first generation learners of south Guwahati area in particular.
- o The Committee is happy to see the positive developments in the College even in the pandemic situation and consequent countrywide lockdown.
- o Out of 40 faculty members, about 43% are having doctoral degree.
- o Faculty strength is not proportionate, which need to be augmented.
- o The College has the provision of recording data on Class register, student's progression and alumni data.
- o Though a few faculty members have research publications, overall research enthusiasm is found to be missing amongst the seniors.
- o The initiatives on faculty development in teaching learning are appreciable.
- o Students' progression is noted.
- o Almost 80 %of the faculty members are trained in the use of ICT, preparation of e-contents and video lectures.



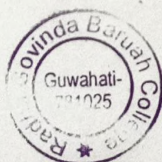

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- The college has one well equipped Computer lab with dedicated browsing centre for teachers and students.
- The College Library is voluminous with 118427 books, 14 subscribed periodicals.
- The decentralization and participation in the institutional governance was reflected in the activity of the Governing body's activities and the activities/participation of the teaching faculty and administrative staffs of the college through management system and empowered committees.
- The college has perspective development plan and strictly follow the rules and guidelines as set by Govt. of Assam and Gauhati University.
- Finance management is overall monitored by the college Governing bodies
- The Principal being the potent executive officer, manage and maintain the campus with the collective help of teachers and students.
- Internal quality assurance cell is sound and supportive to students and teachers.
- Admission policy is standard and student support system noticeable.
- The college gets ready to welcome 3rd cycle NAAC accreditation very soon

Specific Suggestions:

The committee feels it as a duty to offer certain suggestions for the improvement of the academic atmosphere of the college. However, these are not stand-alone activities; rather they would be a part of continuous efforts of the faculty members and administration of the college in their relentless pursuit towards achieving the highest academic standard.

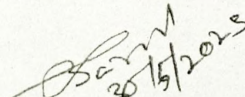
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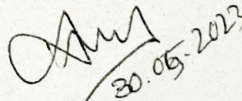


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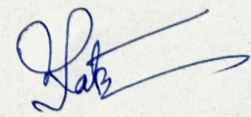
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- Though the College has tremendous potential as a whole, full dedication is expected from each and every faculty member to bring laurel to the College.
- Continued monitoring in office activities is suggested

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