

MINUTES OF THE IQAC MEETING HELD ON 15/05/2023

An emergent meeting of the Internal Quality Assurance Cell (IQAC) was held on 15th May 2023 at 12.00P.M. in the ICT Room No. 105 to discuss matter listed in the agenda. The meeting was chaired by Dr. Pranjit Kumar Nath, Chairperson, IQAC and Principal, R.G.Baruah College, and was attended by the members of the IQAC.

Members Present:

1. Dr. Pranjit Kumar Nath
2. Dr. Dipak Pathak
3. Sarmistha Das
4. Dr. Dipankar Talukdar
5. Ajit Talukdar
6. Dr. Manoj Kr. Das
7. Sanjay Kr. Saikia
8. Dr. Malabika Sarma
9. Dipak Chakraborty
10. Rupam Hazarika

AGENDA 1: Discussion on preparation for IQAC interaction with the Academic & Administrative Audit (AAA) team

At the outset, the Coordinator welcomed all the members to the meeting and stated the purpose of discussion. He also acquainted the members about the preparation of IQAC for the ensuing Academic & Administrative Audit (AAA). The members had a detailed discussion on the information that may be sought by the auditors, and the supporting documents. The Coordinator gave a preview of the presentation to be made during the AAA. The members went through the presentation and suggested some modifications.

The Chairperson and Principal, Dr. Pranjit Kumar Nath suggested that a similar mock presentation may also be arranged immediately for the departments. The members also appreciated the idea and entrusted the Coordinator and the Vice-Principal to take stock of the progress of the departments for the ensuing AAA.

RESOLUTION 1 (a): The IQAC PPT presentation to be made by the Coordinator during the AAA was approved unanimously.

RESOLUTION 1 (b): A mock presentation of the Departmental PPTs be held on 16th May 2023.

Sd/-
Dr. Pranjit Kumar Nath
Chairperson, IQAC

Sd/-
Rupam Hazarika
Coordinator, IQAC