

MINUTES OF THE IQAC MEETING HELD ON 19/10/2022

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 19th October 2022 at 1.30 P.M. to discuss matters listed in the agenda. The meeting was chaired by Dr. Pranjit Kumar Nath, Chairperson, IQAC and Principal, R.G.Baruah College, and was attended by the members of the newly constituted IQAC.

Members Present:

1. Dr. Pranjit Kumar Nath
2. Dr. Dipak Pathak
3. Sarmistha Das
4. Dr. Dipankar Talukdar
5. Dr. Manoj Kr. Das
6. Sanjay Kr. Saikia
7. Dr. Malabika Sarma
8. Dipak Chakraborty
9. Harekrishna Barman
10. Ratan Kr Agarwala
11. Dr. Lakhi Hazarika
12. Dr. Deba Prasad Misra
13. Santosh Mandal
14. Rupam Hazarika

AGENDA 1 & 2.At the beginning of the meeting, the Co-ordinator of the IQAC, Rupam Hazarika, felicitated the newly appointed Principal of the college, Dr. Pranjit Kumar Nath and welcomed him as the new Chairperson of the IQAC. All the members expressed the hope that under his able guidance the college would be able to accelerate its pace of growth. The newly appointed members of the IQAC were also introduced and felicitated by the Coordinator, IQAC.

AGENDA 3: Coordinator's report on the present status and NAAC preparedness

The coordinator made a detailed presentation on the present status relating to NAAC accreditation. The members present were briefed about the different activities of the IQAC. He informed that while all the AQARs have been submitted to NAAC regularly. Moreover, according to the resolutions of previous meetings, many quality enhancing steps like opening of new add-on courses, online feedback system, mentor-mentee mechanism, etc. have been initiated. However, in areas like extension and collaboration, and infrastructure development, the college is lagging behind. However, he hoped that with a bit more effort the college can be ready for the next cycle of accreditation. Other members also joined in the discussion and opined those pending activities must be completed before NAAC visit.

RESOLUTION 1: All pending activities relating to NAAC are to be completed in a time-bound manner.

AGENDA 4: Discussion on applying for NAAC accreditation.

The members urged upon the newly appointed Principal to take immediate measures for starting the process of NAAC accreditation. The coordinator put the view that IIQA must be attempted to be submitted before the completion of the current academic session.

RESOLUTION 2: The IIQA for 3rd cycle of NAAC accreditation would be submitted before the completion of the current academic year.

AGENDA 5: Discussion on DHE's OM dated 11th February 2022.

The coordinator brought into discussion the OM issued by the Director of Higher Education, Govt. of Assam regarding NAAC assessment and accreditation. The members were of the view that most of the points suggested by the OM are already in practice in the institution. The Chairperson opined that all activities must be continued in a systematic manner and all records must be properly documented.

RESOLUTION 3: All the guidelines framed by the Govt. of Assam would continue to be followed and streamlined or formalised wherever necessary.

AGENDA 6: AOB

The matter of lack of adequate ICT facilities, including smart classrooms, was raised by the members. The Principal assured that necessary steps would be immediately taken to improve the IT infrastructure of the institution. The issue of Alumni engagement with institution was also brought up for discussion by some members. It was suggested that successful alumni in any field may be invited by the departments to interact with the present students or contribute in any other way. Necessary communication in this regard can be made with the Alumni Association of the institution.

RESOLUTION 4 (a): A few existing classrooms would be equipped with necessary ICT tools as early as possible.

RESOLUTION 4 (b): A scheme named 'Purbajyoti' be initiated to conduct inspirational programmes by alumni in the institution.

The meeting ended with the vote of thanks offered by Dr Manoj Kr. Das.

Sd/-
Dr Pranjit Kumar Nath
Chairperson, IQAC

Sd/-
Rupam Hazarika
Coordinator, IQAC